

**St. Rita of Cascia**  
**Home & School Minutes**  
**Wednesday, October 4, 2023, 5:30-6:30p.m., Library**

In attendance: Heather Baer, Adjai Moreno, Deanna Hickey, Ernestina Sanchez, Claudia Garcia, Maria Aurora Diaz, Brisa Mendez, Yesenia Ramirez, Melissa Quimby, Maria Contreras, David Gutierrez, Jessica Gutierrez, Christine Moore, Martina Valerio

Current Balance: \$4,701.46

Confirmation of the following details:

**Halloween Party Plan**  
Date: Friday, October 27, 2023  
Time: 6:00 – 9:00 p.m.  
Location: School Gym

Food:

- Nachos (Chips, Cheese, Jalapenos) – Teresa will order from GFS, Adjai pick up
- Cheese Pizza (approximately 20-25) – Claudia will order/pick up from Pizza Now -we may use money donated through Sign-Up Genius -or- Yesenia's connection through Sanits.
- Candy – Pending (Heather will check with Builder's Club on this)
- Water – Donations via Sign Up Genius
- Pop (Sprite, Coke) – Donations via Sign Up Genius
- Specialty Drinks – Yesenia Ramirez will coordinate
- Claudia will bring a Popcorn Machine & all supplies needed

Prices:

\$5 Nachos  
\$3 Popcorn  
\$2 Pizza  
\$1 Water/Pop  
\$2 Specialty Drinks  
\$1 Candy Bars

Information:

- Heather sent out flyer with RSVP on 10/4 (email in Newsletter & Hard Copy). \$10 Presale per family, \$15 at the door. Payment has been applied to all on FACTS as of 10/5.
- Heather sent out Sign Up Genius to get parent helpers for set up/volunteer during/and clean-up and for donations on 10/5.

#### Activities:

- Martina is asking her sister to MC the “dance”. (Limbo, Train, Musical Chairs, Cha Cha Slide, etc.) If unavailable, Heather will ask Mrs. Schmidt.
- Maria Contreras will create a playlist to play, bring speakers, a microphone, lights, etc.
- The Pulido family is donating their Photo Booth.
- Maria Aurora will get the Oriental Trading picture frame to Teresa to order.
- Adjai will get eyeballs and jar – still need a volunteer to run this activity

#### Decorations:

- Claudia is coordinating the balloon arch.
- Brisa and Claudia will go through H&S Halloween decorations from last year and determine what else we need (also look for napkins, plates, etc.) Also check on Christmas décor- reach out to Heather with time to do this ASAP.
- Cynthia found a Halloween projector and sent it to Heather but Claudia has one we can use for free- she will bring it.
- Adjai reached out to Jahiera Ramos about a Halloween backdrop and Jahiera will donate. Adjai will ask her about photographing the event.

#### Other:

- Heather has a Concession Room Key (using this space for food).
- Adjai/Maria Aurora will get four gift cards (\$15 each) for three best costume prizes and the eyeball jar guessing prize.
- Ernestina volunteered to be present at 4:30p.m. to start setting up the food. Others will help her – sign up on Sign Up Genius.
- Heather will get two cash boxes from Janet (one for food, one for entry at door)
- Mrs. Hickey will bring her big roaster to melt cheese.
- Martina will donate the cheese.
- Christine will donate pumpkin pie & run the baked good section.

#### **Other Home & School Things**

- Heather spoke with Aimee Cavada to get Los Posadas team started (event is Friday, December 15<sup>th</sup>) – will coordinate end of October.
- Heather will work on a Application/Flyer for the St. Rita Christmas Market in Parish Hall on Sunday, December 10<sup>th</sup> (and confirm date with Confirmation)
- Home & School will set up a “Winter Wonderland” in the Parish Hall for our students after Thanksgiving and before we come back to school (starting on 3p.m. on November 21<sup>st</sup>).
- Heather will confirm number of Christmas trees we have and get more donated to equal 10.
- Heather will send a calendar of events throughout the year to Home & School members.
- Adjai set up a TEAMS chat for Home & School members – please join!

- Adjai and Claudia are making Home & School shirts- get your shirt size to them ASAP so the first shirts are ready for the Halloween event (Heather will get logo to Adjai).
- Cynthia, Adjai, and Maria will run the Donuts & Juice with Santa on Friday, December 22<sup>nd</sup> at 9a.m. Teresa will order the donuts from Harners, the rest will get orange juice from Sam's, and check for plates, napkins, etc.
- Maria will update templates to use to save event info.
- Heather will find a stick in the PE closet/attic to use for the limbo.

Our next meeting will be a Zoom check-in (30 minutes) for food/activities/etc. after RSVP's come in on 10/13. We'll meet **Monday, October 16<sup>th</sup>, at 6:00p.m.** Please use this link to join:

<https://us04web.zoom.us/j/71698997047?pwd=wTHLB2QlkrQE57N0YHh6YZarDbmhOP.1>

Our next in-person meeting will be **Monday, October 30<sup>th</sup> from 5:30-6:30p.m.** in the School Library to plan: Las Posadas, Winter Wonderland, and the St. Rita Christmas Market!